

EMERGENCY MAINTENANCE REQUEST FORM

Member Name: _____

Address: _____

Phone Number: _____

Date of Emergency Call: _____ Time of Call : _____

Work Required : _____

Member Charge Back? Y / N

If Yes Minimum of 2hr. Service Call @ \$35.00/ hr.(\$70.00) + Parts. Hourly Rate thereafter \$35.00 per man hour + parts will apply

I am aware of charge back costs and agree to pay all charges:.

Signature of Member

Time of Arrival _____ Time of Departure: _____

Work Done : _____

Cost of Parts: \$ _____

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Maintenance Person's Name

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Signature

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Member's Name

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